



**Agenda Item 2(a)**

**Notes of the meeting of Leadership Gloucestershire held on  
22 March 2011**

**1. Welcome, introduction and apologies**

<b>Name</b>	<b>Organisation</b>	<b>Substitute</b>
Cllr Steve Jordan	Cheltenham Borough Council	
Cllr Carole Topple	Cotswold District Council	
Cllr Peter Amos	Forest of Dean District Council	
	Gloucester City Council	Apologies sent
Cllr Mark Hawthorne (Chair)	Gloucestershire County Council	
Jan Stubbings	Gloucestershire NHS	
Dr. Helen Miller	PEC Chair, NHS Gloucestershire	
Cllr Rob Garnham	Gloucestershire Police Authority	Melanie Gibbs
Cllr Frances Roden	Stroud District Council	
Cllr Robert Vines	Tewkesbury Borough Council	
<b>Chief Executive Advisers</b>		
Pete Bungard	Gloucestershire County Council	
Mike Dawson	Tewkesbury Borough Council	
<b>Secretariat</b>		
Jane Burns	Gloucestershire County Council	

**2. Notes of the meeting held on 11 January 2011**

Agreed.

Outstanding actions to be pursued.

- (1) a report to be produced on the decision-making processes of each organisation around the table. (Action Mike Dawson and Jane Burns).
- (2) a report be produced on the opportunities for joint working within the Localism Bill. (Action: Jane Burns).
- (3) Terms of reference to be drafted. (Action: Jane Burns).
- (4) A complete picture of shared services be produced. Action: Mike Dawson).

**Economy and Infrastructure**

**3. Strategic Infrastructure**

Nigel Riglar, Director : Environment at Gloucestershire County Council summarised his report. The Decentralisation and Localism Bill included a

number of proposed reforms to the land use planning system. The implications for Gloucestershire were discussed.

The Board accepted the principle of working together and developing a Gloucestershire “family” approach to planning, the Community Infrastructure Levy and the New Homes Bonus.

They recognised and welcomed the work done by officers on the Strategic Infrastructure Development Plan, joint housing forecasts and Joint Core Strategies. They felt that the elected members input should be strengthened with the creation of a steering group. The Group would include District/Borough Council Cabinet leads on planning.

**Agreed actions:**

- (1) A member-level steering group be established to oversee strategic infrastructure issues. (Action: Mike Dawson\Nigel Riglar).
- (2) Cllr Paul James, Leader, Gloucester City Council, be invited to chair the group (Action Nigel Riglar).
- (3) A report to be brought back to the next meeting (Action: Nigel Riglar).

**4. Gloucestershire First representation**

The Chief Executive of Gloucestershire First had asked Leadership Gloucestershire to nominate a member to join the new board being created by merging the Gloucestershire Development Company Board and the Gloucestershire First Partnership Board in preparation for the Local Enterprise Partnership requirements.

The existing representative of the Gloucestershire First was Cllr Paul James, who had indicated that he was willing to continue.

Links with Leadership Gloucestershire were vital, given the scale of change and the opportunities for joint working. The representative would be expected to give regular feedback. Cllr Steve Jordan was nominated as the Leadership Gloucestershire representative.

**Agreed actions:**

- (1) David Owen to be informed of the decision to nominate Cllr. Steve Jordan as the Leadership Gloucestershire representative. (Action: JB).
- (2) The chair of the new Local Enterprise Partnership to be invited to a future meeting of Leadership Gloucestershire. (Action: Mark Hawthorne)

**Communities**

**5. New Health and Wellbeing Board**

A paper from Dr. Shona Arora, Joint Director of Public Health sets out the proposals for new statutory Local Health and Wellbeing Boards. They are the

means through which Local Authorities will exercise their leadership role in promoting integration of health and social care and bring together all of those organisations who collectively influence health and well-being.

Leadership Gloucestershire was being asked to sponsor a short-life working group to define the scope, membership and other key aspects, so that a shadow LHWB can be established by October 2011. The working group would operate between April and July 2011.

### **Agreed actions**

Leadership Gloucestershire agreed to sponsor the working group and confirmed the membership as follows:-

Cllr Mark Hawthorne (elected Member)  
Andrew North and Sue Pangbourne (representing district/borough councils)  
Dr. Helen Miller (GP pathfinder/consortium)  
Jan Stubbings (Accountable Officer)  
Directors of Public Health, Community and Adult Care and Children's Services. (Action: JB to inform Shona Arora).

## **6. Engagement Task and Finish Group**

Cllr Frances Roden had agreed to lead the task and finish group, supported by David Hagg and Mike Dawson.

They had met with the VCS Assembly Board on 8 March 2011 to discuss how best to engage them. The Assembly Board still had concerns that they were not directly involved on the new strategic body, Leadership Gloucestershire. However, the dialogue was constructive the following recommendations were agreed:

- The valued support of the VCS for the Gloucestershire Conference organisation will continue through the thematic partnerships
- Set meeting dates for VCS Assembly Board member attendance at Leadership Gloucestershire are not supported as they are not likely to be productive for either body
- Leadership Gloucestershire will identify, from amongst LG membership, a minimum of two "Champions" who will have a considerable interest in and knowledge of the operations of the VCS in Gloucestershire. The LG VCS "champions" will act as two way link points between the VCS and LG and will bring forward VCS issues to LG as appropriate. LG Champions will respond to requests to attend VCS Assembly Board and other VCS meetings.

The task and finish group was also keen to engage with parish and town councils. Discussions would also be taking place with a group of local councils and a future meeting of the group was being arranged for April.

### **Agreed actions:**

- (1) Leadership Gloucestershire support the principle of nominating "Champions" and they will be confirmed after the local elections in May. (Action JB).
- (2) In the meantime, Frances Roden and Jane Burns will act as "Champions" (Action: Mike Dawson to inform VCS Assembly).

## **Corporate Infrastructure**

### **7. Asset Task and Finish Group**

Cllr Steve Jordan had agreed to lead the task and finish group. He presented a summary of progress to date.

One Gloucestershire Estates group already existed so invitations had been extended to the district/borough councils. They had agreed the following actions:

- Aim to have all partner assets logged on a single database by June 2011
- All partners to summarise/circulate own key issues/objectives before the next meeting
- Simple objectives for the Group to be agreed
- Check opportunities to work with central government organisations
- Agreed some areas for possible joint working
- Agreed to meet again in April.

The board welcomed the work and were supportive of the suggested way forward. The following key issues were identified for consideration by the tasks and finish group.

- a collective picture of each organisation's footprint
- a commitment to review each organisation's estates strategies/plans to minimise collateral damage
- to keep a shared property service on the agenda

#### **Agreed actions:**

- (1) Leadership Gloucestershire accepted the use of the One Estates Group as the task and finish group. (Action: SJ)
- (2) A report be brought back to the next meeting. (Action SJ).

### **8. Feedback from the planning workshop – 15 March 2011**

The notes of the planning day had been circulated. Comments were invited.

Feedback on the event was positive, particularly in terms of a shared understanding of the national context, an opportunity to take time out to reflect and plan before jumping into action, and a shared understanding of each others' issues and pressures.

Feedback on the facilitator was mostly positive. The style and content were appropriate for a first event.

**Agreed actions:**

- (1) All to let Jane have any comments on the notes by mid April. (Action All).
- (2) Draft work programme to be prepared for consideration at the next meeting. (Action Mark Hawthorne and Jane Burns).
- (3) John Tizard to be thanked. (Action JB).

**9. Future Training and Development**

On the back of the planning session, Frances invited the group to think about ongoing development for Leadership Gloucestershire. There was interest in considering the options available and how they might be funded. A small amount of money from SW RIEP for Total Place had been earmarked. There would be additional SW RIEP money too (£235k). Views were expressed about how best to spend the additional money. The consensus was to not rush into anything.

**Agreed actions**

- (1) Options for a development programme for Leadership Gloucestershire be produced for the next meeting. (Action: Mike Dawson and Jane Burns)
- (2) Any decisions to spend the additional £235k to be made by Leadership Gloucestershire. (Action: All).

**10. Agreed dates**

Tuesday 14 June 2011 between 10.00 am 12:00 noon - confirmed  
Thursday 22 September between 2.30 pm – 4.30 pm - confirmed

**Dates still being canvassed:**

Thursday 3 November 2011 between 2.30 pm – 4.30 pm  
Thursday 1 December 2011 between 2.30 pm – 4.30 pm  
Thursday 19 January 2012 between 3.00 pm – 5.00 pm