

## Cycle Advisory and Liaison Group Meeting Minutes

Tuesday 17<sup>th</sup> October 2023

<b>Attendees:</b>	<b>INITIALS</b>	<b>STATUS</b>
Willingham, Cllr David;	DW	Member
Bullock, Alan;	AB	Officer
Excell, Simon;	SE	Officer
Williams, Sarah;	SW	Officer
Johns, Anne;	AJ	Officer
Humm, Jason;	JH	Officer
Ollie, Hazel;	OH	Officer
Atkins, Jo;	JA	Officer
Chick, Danielle;	DC	Officer
Smith, Roger;	RS	Forum rep
Gray, Cllr David;	DG	Member
Chick, Colin;	CCh	Officer
Marshall, Tracy	TM	Officer
Haworth, Kathryn;	KH	Officer
Godwin, Sally;	SG	Officer
Goodson, Jenny;	JG	Officer

### Apologies

Cody, Cllr Cate;	CC	Member
Cobbett, Tim;	TC	Observer
Ainslie, Imogen;	IA	Observer
Senft-Hayward, Luisa;	LSH	Officer
Morris, Cllr Dominic;	DM	Member
Turner, Cllr Chloe;	CT	Sub for CC
Moor, Nigel;	NM	Chair
Bloxson, Cllr John;	JB	Member
Williams, Philip;	PW	Officer

### 1.0 Welcome and apologies

The Chair welcomed everyone to the meeting and read apologies.

SW advised that Nigel, Jason, Phillip, and Cllr Cody had sent apologies.

### 2.0 Actions and minutes of 14 March 2023

Minutes agreed.

SW raised no proposed secure cycle storage locations received (previous action).  
OH action complete. AB & PW discussed B4063 prior to the meeting – no intent to do a communications piece.

### 3.0 Forum Representative

CC has resigned from role as a forum rep. The new rep will be Malcolm Taylor. All agreed to new rep and to vote again spring 24.

### 4.0 Maintenance

RS raised cycle route debris issues at Charlton Hill cycle lane to Severn Springs and B4063 near Tesco. Debris accumulates more at this time of year, and we need more management.

DW has written to Highways and CBC but had no response as to who's responsibility it is to clean the Charlton Hill cycle lane. DW raised that Charlton Hill cycle lane is not LTN 1/20 compliant. DW raised lack of lighting in subway at Elmbridge. Safety issues raised by nearby schools, helmets worn on handle bars not heads. It is unclear if TBC have been asked to sweep B4063 where there is a puncture risk and slip hazard.

JA responded to comments regarding bike safety issues raised by schools. Safety is embedded within Bikeability, use of helmets has always been an issue for teenagers. Thinktravel are working on safety messaging to encourage use of helmets.

SG raised that a group has been set up for maintenance. They are waiting for a sweeping machine and winter treatment, currently finalising details. Also waiting for feedback to see problem areas and how to make a plan of action going forward.

DG suggested looking at historic maintenance procedures and other local authorities and how they handle maintenance, particularly in the winter. DW raised creating a system that can be built on year on year to improve maintenance.

AB noted that funding secured from Active Travel England can only be used for upfront costs. Some funding has been provided for 1 vehicle.

KH noted that a tractor is on trial this winter and it is to be based near the cycle spine. Issues raised with small sweepers as they have a short range.

RS commented that some routes people use are not cycle lanes, but paths. This could lead to more injuries from leaves as they are unable to breakdown on paths. Lights not working etc should be reported online. Issues with maintenance on PROWs.

DW suggested to add to future agenda to review learnings and process of maintenance and to feedback.

**Action:** KH to look into Charlton Hill cycle details and follow up with DW.

**Action:** SW to speak to National Highways regarding lighting issue at Elmbridge.

**Action:** SW to add maintenance project review to forward plan.

**Action:** JG to write a report regarding maintenance project at the end of winter.

## 5.0 Summary of current projects

Initiative/ Scheme	Update
<b>Major Projects</b>	
B4063 Gloucester to Cheltenham Cycle Scheme	<p>Design</p> <ul style="list-style-type: none"> <li>- Junction modelling has been undertaken on Estcourt Road Roundabout, which has informed the design. The preferred option is currently a Dutch Style Roundabout.</li> </ul> <p>Consultation</p> <ul style="list-style-type: none"> <li>- Consultation between Elmbridge Court and Oxstalls Lane has been completed and GCC will share the feedback on the project website soon.</li> <li>- Consultation will be planned for Estcourt Road Roundabout once the concept proposals have been finalised.</li> </ul> <p>Construction</p> <ul style="list-style-type: none"> <li>- Elmbridge Court Roundabout to Golf Course Access and Golf Course Access to M5 Overbridge are currently under construction.</li> <li>- Elmbridge Court Roundabout to Oxstalls Lane Junction will commence in January 2024.</li> </ul>
Gloucester Cycle Spine	<p>Preliminary design is substantially complete and public consultation was undertaken over the summer.</p> <p>Construction is planned for to commence early 2024.</p>
Gloucester to Stroud	<p>Project is to be delivered in multiple phases.</p> <ol style="list-style-type: none"> <li>1. Phase 1 - Bristol Road to Cole Avenue has commenced Preliminary Design and Public Consultation is planned for early 2024.</li> </ol>
Cheltenham to Bishops Cleeve Cycle Improvements	<p>Project is to be delivered in two phases.</p> <ol style="list-style-type: none"> <li>1. Cheltenham to Racecourse Roundabout. Construction works is planned to commence November 2023.</li> <li>2. Racecourse Roundabout to Bishops Cleeve. Prelim design has commenced, and Public Consultation is planned for November 2023 with Construction planned to commence 2024.</li> </ol>
Cheltenham Centre Cycle Spine	<p>Concept verification is ongoing and preliminary design has commenced with the intention of holding Public Consultation next year.</p>
West Cheltenham Walking and Cycling Improvements	<p>Additional funding is being sought to progress the Quiet Ways proposal on Queen's Road/Gloucester Road, Shelburne Road and between Gloucester Road and P.E Way.</p>
A419 Highway Improvements	<p>Speed limit reduction has been advertised and is being installed on Horsetrough Roundabout.</p>
<b>Highway Improvement Projects</b>	
Minor Improvements	<ul style="list-style-type: none"> <li>- Concept plans received for Cainscross Road and to be developed further by SW and AB as part of cycle spine.</li> <li>- Cam and Dursley Greenway concept plans received – funding options available have been discussed with the highways development manager.</li> </ul>

	<ul style="list-style-type: none"> <li>- Safety scheme programme – speed limit reductions to help with walking and cycling in key areas including Bath Road in Cheltenham and Bristol Road in Gloucester. Review of 24/25 Programme underway and will consider improvements for active travel where this meets with the data.</li> <li>- Use of S106 funding for Longford and Kingsway cycle routes to provide better signage to link up to canal and existing routes – Kingsway route to be aligned with Cycle SPine</li> <li>- SE and SW have put a bid in to CDC for a crossing along Spine Road in the Cotswolds to make sure NCN 45 has a full crossing. Concerns from CDC about levels of funding required</li> <li>- Working closely with the Transport Planning team to look at smaller schemes that will link into the cycle spine such as Stroud Town Centre linkages and options to bid for smaller pots of money</li> </ul>
<b>ThinkTravel</b>	
Cycling/ Bikeability	<ul style="list-style-type: none"> <li>- The Bikeability Trust have set a target of 80% of children to have completed Level 2 Bikeability by the end of Primary School (Year 6). They have increased the available funding to allow providers to reach the 80% target. The date to reach this target is 31st March 2025. To reach this target, we are looking to increase our number of instructors, offer learn to ride sessions for schools with a low uptake and to engage with schools who do not currently take up our Bikeability offer.</li> <li>- The e-bike loan scheme for businesses is now in its 4th month of 12. For the first 3 months, 8 e-bikes were with Cheltenham Borough Council and 2 with Underwood Doctor's Surgery in Cheltenham. From 5th October all 10 e-bikes are now with the NHS in Gloucester for the use of hospital staff. 65 staff have already shown an interest in having a bike on loan for up to 2 weeks. All 10 bikes (2 e-fold up bikes and 8 standard e-bikes) will be with the NHS for 3 months until early January 2024.</li> <li>- The Think Travel team organized and ran a finish event in Orchard square, Gloucester Docks on the day of the Tour of Britain (9th September). The aim of the event was to inspire members of the public (children and adults) to get cycling and included circus skills bikes, balance bikes, racing bikes, smoothie bikes, a watt bike and wheelie challenge and cycle Scalextric.</li> <li>- Love to Ride held their annual Cycle September challenge last month. During the challenge month cyclists were entered into a prize draw every time they logged a ride on the platform with the top prize being a £4,000 holiday.</li> </ul>
<b>Strategic Planning</b>	
Gloucestershire	<a href="http://www.gloucestershire.gov.uk/lcwip">www.gloucestershire.gov.uk/lcwip</a> <ul style="list-style-type: none"> <li>- Countywide Cycle Infrastructure Plan has been circulated to senior officers.</li> </ul>
Forest	<ul style="list-style-type: none"> <li>- Newent LCWIP is well underway, with the final phase of stakeholder consultation being planned.</li> <li>- Newent – Gloucester cycle path feasibility work is developing.</li> </ul>
Tewkesbury	<ul style="list-style-type: none"> <li>- Bishops Cleeve draft LCWIP is complete and ready to circulate.</li> <li>- Work is underway to design walking improvements to the corridor between Priors Park and Tewkesbury Town.</li> </ul>

Cheltenham & Gloucester	<ul style="list-style-type: none"> <li>- A417-Shurdington-Brockworth-Gloucester via Abbeymead corridor (this was an A417 D/F scheme) A route options assessment to connect with the cycle spine from Metz way is almost complete. Shurdington developer plans are being collated to ensure consistency across designs.</li> </ul>
Cotswold	<ul style="list-style-type: none"> <li>- CDC CIL EOIs submitted,               <ol style="list-style-type: none"> <li>1) Kemble-Cirencester cycle link</li> <li>2) Spine Road crossing, where National Cycle Route 45 crosses the B4696 (nr Fridays Ham Lane)</li> </ol> </li> <li>- Bourton-Kingham feasibility – supporting CDC commission</li> <li>- Steadings development; supporting CDC to strengthen the travel plan and sustainable transport solutions</li> </ul>
Stroud	<ul style="list-style-type: none"> <li>- SDC CIL bids submitted,               <ol style="list-style-type: none"> <li>1) Walking route improvements between hospital - rail station (site visit scheduled in November)</li> <li>2) Merrywalks transport hub (site visit scheduled in November)</li> </ol> </li> <li>- Dudbridge steps feasibility</li> <li>- Wotton – Charfield greenway - feasibility support</li> </ul>

AB commented that CIL funding to deliver cycle route from Cainscross. GCC have put in a bid to do so. Walking and cycling funding also received from Stroud.

DG suggestion to invite local authorities to meetings to show how we deliver on projects and where funding is allocated.

**Action:** all to promote ThinkTravel <https://www.gloucestershire.gov.uk/thinktravel>, Love to Ride [Lovetoride/Gloucestershire](https://www.lovetoride.co.uk) and Bikeability training and cycle instructor recruitment

**Action:** AB to provide JA with a contact re NHS cycle ride.

## 6.0 AOB

DW highlighted issues with traffic lights that don't detect cyclists, particularly route from Lydbrook to Newent. Raised question of testing loops. PW's team to look at this and include on next agenda.

JA noted that an update on Bikeability is to be included on the next agenda and a discussion with the group would be helpful.

RS raised that the A4063 will remain 30mph, however people still travel at 50mph. AB noted that he has been working with the police regarding this. A TRO is in the process of going through as average speeds are higher than 30mph.

SW raised that there are lots of topics for the next cycling forum including Access Bike, Glos Youth Project and RS to give a presentation on maintenance. Population data requested at last forum to be circulated to forum members.

**Date of next meeting:** 2024 (ideally not a Tuesday)

**Date of next forum:** Tuesday 28<sup>th</sup> November 2-4pm