

REQUEST FOR PLANNING ADVICE

If completing this form by hand please use BLOCK CAPITALS. It is important that you complete all applicable sections to avoid any delay in processing your request. The form asks for the minimum information required. In some cases, it may be beneficial to provide additional information.

Upon completion submit this form along with any accompanying information/plans and the correct fee to Strategic Infrastructure, Planning Development Management, Gloucestershire County Council, Shire Hall, Westgate Street, Gloucester, GL1 2TH or by email to planningdc@gloucestershire.gov.uk

Applicant Details		Agent Details (if applicable)	
<p>Name: _____</p> <p>Company: _____</p> <p>Address: _____</p> <p>Postcode: _____</p> <p>Tel No: _____</p> <p>Email: _____</p>		<p>Please note if this section is completed all correspondence will be sent to the Agent.</p> <p>Name: _____</p> <p>Company: _____</p> <p>Address: _____</p> <p>Postcode: _____</p> <p>Tel No: _____</p> <p>Email: _____</p>	

Interest in property/land	Are you (or your client) the only party with an interest in this property/land?	
	Yes	No

Location of proposed development
<i>If there is no postal address, please give a clear and accurate description of the site location, including the grid reference details</i>

Basic information regarding the proposal

Please provide an accurate, detailed description of the proposed development

Minerals related development		Waste related development		Regulation 3 development	
Description of the proposal:					

Information required**Comment**

Please tick to confirm that you have included the following information

Information required	Comment
Site Location Plan (at an appropriate scale)	
Sketch drawings showing height/scale of development and elevational treatment	
Block Plan	
Recent photographs of the site	
Draft planning statement	
Details of advice received already e.g. Highways advice	
Draft Design and Access Statement (if required for type of application)	
Details of the current use of land and buildings	
Information relating to any necessary Environmental Statement	
Other supporting information (please state)	
Please indicate any additional information and supporting documentation that have been submitted for further clarification of proposals:	

Type of advice requested and fees

See Appendix A of the Guidance Note for details of the advice provided for each of the three development types listed below. Payment can be made online <http://forms.goucestershire.gov.uk/OnlinePaymentForm>.

<u>Development Type</u>	<u>Fee</u>	<u>Tick development type required</u>
Minor Development	£927 + VAT	
Major Development	£1854 + VAT	
Large Scale Major Development	£2781 + VAT	

Please note that external organisations (e.g. District/City Council (planning officer, conservation officer and environmental health officer), Environment Agency, Natural England, Gloucestershire Wildlife Trust, Gloucestershire Fire and Rescue Service, Cotswolds Conservation Board, Sport England, Historic England, Highways England, Severn Trent Water, Thames Water, Public Health England) whom we may consult at the application stage will not be consulted as part of the pre-application service. However, we will provide you with details of organisations to contact if applicable. It should be noted that some of the external organisations listed above have their own charging schedule for providing pre-application planning advice.

Total payable to Gloucestershire County Council £

Freedom of Information Act (2000) and Environmental Information Regulations (2004)

If you consider your proposals are to be kept confidential, please set out the reason why, for what period and the specific information that needs to remain confidential. The authority will advise whether it considers the information could be kept confidential. All information will be handled in accordance with the Data Protection Act.

Declaration

I (the undersigned) hereby request the views of Gloucestershire County Council on the pre-application proposal as described in this form, the accompanying plans/drawing, additional information and I enclose the fee as payment for this service.

I understand that the advice provided by Gloucestershire County Council Planning Development Team is provided in good faith, without prejudice to the formal consideration of any subsequent planning application which will be subject to wider consultation and publicity and determined by the County Planning Authority.

*Signed:

Dated:

* If completing form electronically, typing your name in the space above will be accepted as your signature.

Following receipt of an adequately completed pre-application advice request form, an acknowledgement will be given within 5 working days with the name of the officer dealing with your request.