



**Maidenhill School**  
**GOVERNORS' POLICY ON**  
**ADMISSION ARRANGEMENTS**  
**2027-28 POLICY**

This policy is the responsibility of: Head Teacher & Chair of Governors  
This policy was approved by the Governing Body on: Term 3 (2026)  
This policy is due for review by: Term 3 (2027)

## **Admission Arrangements**

- As a Foundation School admission are the responsibility of the School Governors. The Governors have arranged with the Gloucestershire County Council for year 7 admissions procedures to be administered by the County Council but the final responsibility for deciding admissions rests with the Governors.
- Pupils will be admitted at age 11 (Year 7) without reference to ability or aptitude.
- The Admission Number is 157

## **Over-Subscription**

- Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.
1. A 'looked after child' ( 1 ) or a child who was previously looked after but immediately after being looked after became subject to an adoption ( 2 ) child arrangements order (residency order) ( 3 ) or special guardianship order ( 4 ) including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted ( 5 ).

## **Definitions:**

- I. *A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.*
  - II. *This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).*
  - III. *Under the provisions of s.12 of the Children and Families Act 2014.*
  - IV. *See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*
  - V. *A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.*
2. Children who have a sibling\* attending the school and will continue to do so when the younger child is admitted. \*A sibling refers to brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application.

3. Pupils living in the existing catchment area of the school. The Catchment area is defined as:
  - **Cainscross** – (Part – Areas west of and not including Etheldene Road, Cashes Green Road and Whitehouse Park)
  - **Eastington**
  - **Frocester**
  - **Kings Stanley** – (Part - Excluding Selsey Village)
  - **Leonard Stanley**
  - **Randwick** (Part – only Wordens and areas to the West)
  - **Standish**
  - **Stonehouse**
  
4. Children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.
  - Where any particular category at points 1-3 is oversubscribed, criterion 4 (strongest geographical claim based on straight line distance) will be used to determine which child will be offered a place.
  - In the event of a tie between two or more children when applying criterion 4 (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body.

### **Appeals**

- In the event of oversubscription an appeals procedure exists. Appeals for places in a year group that is full must be made in writing and will be heard by an independent appeals panel. Any appeal should be made to the Clerk to the Governing Body at the school.
- Information on appeals is available from the Clerk to the Governors

### **Waiting Lists**

- If the school is oversubscribed, a waiting list will be held for the first school term (i.e. until the end of the December term).
- The waiting list will be prioritised according to the school's oversubscription criteria.

### **Fair Access Protocols**

- The school operates its Admission policy in line with the In-Year Fair Access Protocols held by the Local Authority. If a vulnerable child within these Protocols

is required to be offered a place they will take precedent over any child on the waiting list.

**Pupils with Special Educational Needs or Educational Health Care Plan**

- The school is also required to admit a child with an Educational Health Care Plan that names the school, even if the school is full.

**In Year Admissions.**

- Any applications for a school place made outside the normal year of entry to the school must be made directly to the school. Places will be offered in line with the criteria outlined above and the Local Authority In-Year Co-ordinated Admission Scheme.